

**MINUTES OF THE SPECIAL MEETING OF THE BOARD
OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY
SEPTEMBER 4, 2024
HANGAR 600, ROOM 100**

Call to Order

Acting Chair John O'Brien called the meeting to order at 8:00 A.M. and confirmed that a quorum was present. Business and Communications Manager Kasey Windhorst reported that staff published and distributed the meeting notice on Friday, August 30, 2024 and the amended agenda on Tuesday, September 3, 2024.

Attendance

Present were Directors O'Brien, Commerford and Roberg. Director Boos attended via VTC. Executive Director Pieter Miller; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Maynard Cunningham; Business and Communications Manager Kasey Windhorst; Airport Administration Specialist Michelle Moon; and Attorney Greg Bengtson were in attendance.

Agenda

Executive Director Miller noted deletion of the Executive Session, agenda item no. 5.

Drainage Easement Agreement with Bradley Trust

Miller provided an update to the board on the status of the drainage easement agreement with Bradley Trust, pertaining to the development of Airport Industrial Subdivision III, known as "Project 80." Miller reviewed the proposed location and the phased scope of work.

Swanson presented the project cost and funding options for consideration. Bengtson noted the

necessary documentation required to move forward with the implementation of the plan. Bengston also disclosed that Clark, Mize, and Linville (CML) represent the Bradley Trust through another attorney at the firm, but confirmed that negotiations have not involved CML. The SAA Board expressed no concerns regarding this matter.

Director Roberg moved to approve the acquisition of drainage easement across the Bradley parcel for the Airport Industrial Subdivision III development in the approximate amount of \$75,000 for construction and \$65,000 for easement acquisition and authorize the Executive Director to sign all related documents. The motion was seconded by Director Commerford. Motion carried, 4-0.

Director Roberg moved to adjourn the meeting, seconded by Director Boos. The meeting adjourned at 8:18 A.M. with the 4 - 0 vote.

Minutes approved at the September 18, 2024 board meeting.

Kasey L. Windhorst, Board Clerk

(SEAL)