

**MINUTES OF THE SPECIAL MEETING OF THE BOARD
OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY
OCTOBER 30, 2024
HANGAR 600, ROOM 100**

Call to Order

Chair Stephanie Carlin called the meeting to order at 4:00 P.M. and confirmed that a quorum was present. Business and Communications Manager Kasey Windhorst published and distributed the meeting notice on Friday, October 25, 2024 and the amended agenda on Tuesday, October 29, 2024.

Attendance

Present were Directors Carin, O'Brien, and Roberg. Director Boos attended via VTC. Director Commerford was unavailable and absent. Executive Director Pieter Miller; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Maynard Cunningham; Business and Communications Manager Kasey Windhorst; Airport Administration Specialist Michelle Moon; and Attorney Greg Bengtson were in attendance. Guests were David Arteberry, Stifel, Nicolaus & Company, Inc.; and Cody Heiman, First Bank Kansas. Mitch Walter, Gilmore & Bell, attend via VTC.

Agenda

Executive Director Miller reviewed the amended agenda.

SAA Resolution 24-13

Swanson presented the resolution, provided a project overview for the fuel facility, and discussed the benefits of the requested extension to the maturity date of the financing general obligation

temporary note. Arteberry added a review of the process, noting that Sunflower Bank, the bond holder, preferred to extend the note rather than renew. Swanson stated that by extending the note, the interest rate remains unchanged. Director Roberg moved to approve SAA Resolution No. 24-13, authorizing the extension of the maturity date of the Taxable General Obligation Temporary Notes, Series 2023-1, and permit Chair Carlin to execute the resolution on behalf of the SAA. Director O'Brien seconded the motion. The vote carried the motion, 4 – 0.

Consideration of Airport Industrial Subdivision III (Project 80) Construction Bids

Miller stated that four bids were received on October 24, 2024, meeting all of the bid requirements for consideration. Ebert Construction presented the low bid. The contractor confirmed the intent to meet the incentive date, completing Phase I by May 31, 2025. Cunningham noted that Wilson & Co. also vetted Ebert Construction. Cunningham listed the subcontractors associated with the low bid. Swanson updated the board on the project budget including the construction bid from Ebert. Director Roberg moved to award the construction contract for project 80 Phase I to Ebert Construction Company, Wamego, Kansas, for \$3,681,957.28 and authorize the Executive Director to sign all associated documents. Director O'Brien seconded the motion. The motion passed unanimously, 4-0.

Executive Session

At 4:17 P.M., Director Carlin moved that the Salina Airport Authority board of directors recess into executive session for fifteen (15) minutes to discuss with legal counsel the subject of legal considerations relating to the fuel facility project based upon the need for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship pursuant to K.S.A. 75-4319(b)(2). The open meeting will resume in this room at 4:32 P.M.

Second by Director O'Brien and voted 4 – 0 in favor.

The Open Meeting resumed at 4:32 P.M.

At 4:32 P.M., Director Carlin motioned to extend the executive session for fifteen (15) minutes to discuss with legal counsel the subject of legal considerations relating to the fuel facility project based upon the need for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship pursuant to K.S.A. 75-4319(b)(2). The open meeting will resume in this room at 4:47 P.M.

Second by Director O'Brien and voted 4 - 0 in favor.

The Open Meeting resumed at 4:47 P.M.

No additional board actions followed the Executive Session.

Director O'Brien moved to adjourn the meeting, seconded by Director Roberg. Motion carried, 4 – 0. Meeting adjourned at 4:48 P.M.

Minutes approved at the November 20, 2024 board meeting.

Kasey L. Windhorst, Board Clerk

(SEAL)