

**MINUTES OF THE SPECIAL MEETING  
OF THE SALINA AIRPORT AUTHORITY BOARD OF DIRECTORS  
JANUARY 24, 2025  
HANGAR 600, ROOM 100**

**Call to Order**

Board Chair Carlin called the board meeting to order at 8:00 a.m. and confirmed that a quorum was present. Business and Communications Manager Kasey Windhorst reported publishing the board meeting notice and agenda January 23, 2025 following the consensus of the board members to waive the 48-hour notice requirement.

**Attendance**

Directors Carlin, Boos, and O'Brien attended in person. Directors Commerford and Roberg attended remotely (VTC). Attending in person were Executive Director Pieter Miller; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Maynard Cunningham; Business and Communications Manager Kasey Windhorst; Airport Administration Specialist Michelle Moon; and Attorney Greg Bengtson; guests in attendance: Mitch Robinson, Salina Community Economic Development Organization. No guests attended remotely.

**Agenda**

Executive Director Miller provided a review of the special meeting agenda.

**Approval of the First Amendment to Purchase and Sale Contract with AMS 2024 BTS –**

**Salina KS LLC**

Miller provided the board with a response from Ambrose following the January 23, 2025 special board meeting. The buyer expressed a strong wish to proceed with the amendment to complete the sale.

Miller and Swanson presented the cost of upgrading Water Well Rd. for the improvements that affect the 20-acre section and discussed the scope of work, noting that improvements would be installing curb and gutter, sidewalk, and storm sewer, per the existing Benefit District agreement with the City of Salina. Paving is not included.

Robinson reported that the Kansas Department of Commerce is available for funding assistance.

Miller noted that the buyer agreed to other specific terms previously presented by the airport authority.

Director Boos moved to accept the First Amendment to the Purchase and Sale Contract with AMS 2024 BTS-Salina KS, LLC and/or its assigns and authorize the Chair to sign. Seconded by Director O'Brien. Motion passed unanimously.

Director O'Brien moved to authorize staff to execute the Seller's Affidavit, Utility Affidavit, Closing Statement, and any other necessary closing documents. Seconded by Director Boos. Motion passed unanimously.

**Director's Forum**

Director Miller announced that United has published tickets on sale for direct, non-stop flights from SLN to Houston beginning May 2, 2025. Flights depart SLN at 11:20 a.m., and return at 6:30 p.m. The aircraft will remain overnight for scheduled maintenance at 1Vision.

Director O'Brien made a motion to adjourn the meeting, seconded by Director Boos. The motion passed 5-0. The meeting adjourned at 8:28 a.m.

Minutes approved at the February 19, 2025 board meeting.

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Kasey L. Windhorst, Board Clerk

(SEAL)